



## INVENTORY & COST ACCOUNTING MANAGER

In 1985, Mike and Kim Crabb founded Diamond C with a small team and a big dream. Over the years, the company has grown significantly, now employing over 600 team members. Diamond C remains a family-owned and operated business, with a strong emphasis on our foundational “Do Work, Love Strong” culture, which is based in Mt. Pleasant, TX.

We are unwavering in our commitment to more – more process improvements, more sustainable manufacturing, and more opportunities for our team. Our purpose is to fuel the growth and success of our team members, customers, and community. We're dedicated to being a positive force for change and using our expertise to make a meaningful impact on our community abroad. This position reports directly to the Controller and is located in Mount Pleasant, TX.

**Shift & Schedule:** Monday-Friday 8:00am-5:00pm

The Inventory & Cost Accounting Manager is responsible for overseeing financial inventory management processes while maintaining accurate cost accounting records. This role ensures inventory accuracy, analyzes cost structures, and provides financial insights to support strategic decision-making. The ideal candidate has a strong background in inventory control, cost accounting, and financial analysis within a manufacturing environment.

### Key Responsibilities:

- Support the operations inventory team as they develop and implement additional inventory management policies and procedures to ensure accuracy and efficiency.
- Monitor inventory levels, ensuring alignment with production and demand forecasts.
- Conduct regular cycle counts, physical inventory audits, time studies, and reconciliation processes.
- Maintain and analyze standard costs, bill of materials (BOM), and other cost variances.
- Prepare detailed cost reports and financial analysis related to inventory and production.
- Identify and investigate discrepancies in inventory and cost records, recommending corrective actions.
- Collaborate with operations, purchasing, and finance teams to optimize inventory costs and supply chain efficiency.
- Support the month-end and year-end closing processes by reconciling inventory accounts and preparing related journal entries.
- Assist with budgeting and forecasting efforts related to inventory and production costs.
- Ensure compliance with company policies and accounting standards for inventory valuation and cost accounting.
- Support the operations inventory team as they manage inventory of manufacturing parts in a multi-site business with multiple indoor and outdoor inventory storage locations.
- Serve as backup to other Accounting team functions as needed.

### Required Qualifications:

- Bachelor's degree in Accounting, Finance, Supply Chain, or a related field.
- 5+ years of experience in inventory management and cost accounting, preferably in a manufacturing or distribution setting.
- Strong understanding of cost accounting principles, inventory valuation methods, and financial reporting.
- Proficiency in ERP systems and inventory management software.
- Advanced Excel skills and experience with financial analysis tools.
- Strong analytical, problem-solving, and organizational skills.
- Excellent communication and collaboration abilities.
- A problem solving attitude; constantly seeking ways to improve processes, increase efficiency, and find solutions to current situations or to develop new methods and procedures.

# OFFICE POSITION



## Preferred Qualifications:

- CPA, CMA, or equivalent certification.
- Experience with lean inventory management principles.
- Knowledge of GAAP and standard costing methodologies.
- Experience with ERP Systems DelMia preferred.

## Physical Requirements & Work Environment:

- Office environment with frequent visits to warehouse or production areas.
- Occasional need to work outside normal business hours
- Frequent travel to all company facilities within Mount Pleasant and Pittsburg.

## Benefits

- Medical
- Dental
- Vision
- Long and Short Term Disability
- Employer Paid 25K Life Insurance
- Other Supplemental Policies
- Paid Maternal/Paternal Leave
- 401(k) & Company Match
- Scholarship

We encourage and welcome applicants with any and all backgrounds, experiences, abilities, and competencies. All decisions regarding hiring, promotion, discipline, and discharge are based on qualifications, merit, and the needs of the business. We are an equal opportunity employer.

**Acknowledgement - I agree and accept the offer and responsibilities as stated above:**

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_