



Buyer/Planner

Overview

At Diamond C, our purpose is to fuel the growth and success of our team-members, customers, and community abroad. We're committed to more – more process improvements, more sustainable manufacturing, and more opportunities for our team. As the Planner, you'll report directly to the Global Director of Strategic Sourcing, Julius Laucevicius. In this role, you will be responsible for planning and purchasing parts for a specific category. You will need to build effective relationships with leaders across the business and have a strong focus on our foundational "Do Work, Love Strong" culture.

This position is located in Mount Pleasant, TX.

Responsibilities:

- Develop and implement daily and weekly purchasing requirements based on the Production Schedule and MRP Exception Messages.
- Issue, communicate, & track PO acknowledgments and PO On Time Delivery, track down past due POs.
- Work with the Inventory Team to support and identify cycle count needs, ultimately improving inventory accuracy.
- Communicate and report to the leadership team regarding existing orders, challenges, and production forecasting.

Required Skills/Abilities:

- Ability to do Purchase Order Printing, Processing, & Completions.
- Have a thorough understanding of Inventory Analysis.
- Ability to work with ethical conduct towards teams by effective communication.
- Ability to provide forecasts to suppliers and calculate safety stock levels
- Excellent organizational skills and attention to detail.
- MRP Experience required.

Preferred Experience:

- Trailer and Parts knowledge is preferred, but not required.

We encourage and welcome applicants with any and all backgrounds, experiences, abilities, and competencies. All decisions regarding hiring, promotion, discipline, and discharge are based on qualifications, merit, and the needs of the business. We are an equal opportunity employer.

