



Part Sales Representative

About Diamond C:

Founded in 1985 by Kim and Mike Crabb, Diamond C has grown from a small, local manufacturer to a 800+ team members strong company. Today, Diamond C is still a family-owned and operated company in Mt. Pleasant, TX, Diamond C continues to strive to produce innovative, feature-rich custom trailers while promoting the well-being and success of its team members, customers, and community abroad.

Overview:

At Diamond C, our purpose is to fuel the growth and success of our team-members, customers, and community abroad. We're committed to more – more process improvements, more sustainable manufacturing, and more opportunities for our team. In this role, you will assist dealers and end users with parts purchases. Handle calls both inbound and outbound. Participate in staff meetings. To be a successful Parts Sales Representative, you should possess and maintain Diamond C's high standard of customer service. Ultimately, a top-notch Parts Sales Representative should be able to display extensive knowledge of great management systems and have excellent analytical skills. Reporting will be required.

This position is located in Mount Pleasant, TX

Responsibilities:

- Resolves minor processing problems; seeks assistance from supervisor or other appropriate staff for issues beyond immediate expertise.
- Check and reduce back-logs on Delmia Dashboards
- Delmia Sales and Work Order Processing
- Communicating diligently to solve issues with shipping department
- Assist with inventory management
- Forecasting
- Communicate with dealers and end users
- Receive and handle inbound and outbound calls
- Building of dealer relationships/Visits
- Work alongside the procurement team on drop ship updates.

Qualifications:

- Organizational and logistics skills
- Strong attention to detail
- Data analysis
- Interpersonal ability
- Ability to apply structured problem-solving methodologies
- Provide effective countermeasures
- Excellent verbal and written communication skills
- Lift and carry 100 pounds

We encourage and welcome applicants with any and all backgrounds, experiences, abilities, and competencies. All decisions regarding hiring, promotion, discipline, and discharge are based on qualifications, merit, and the needs of the business. We are an equal opportunity employer.